
SA RC Section Officer Elections

September 22, 2009



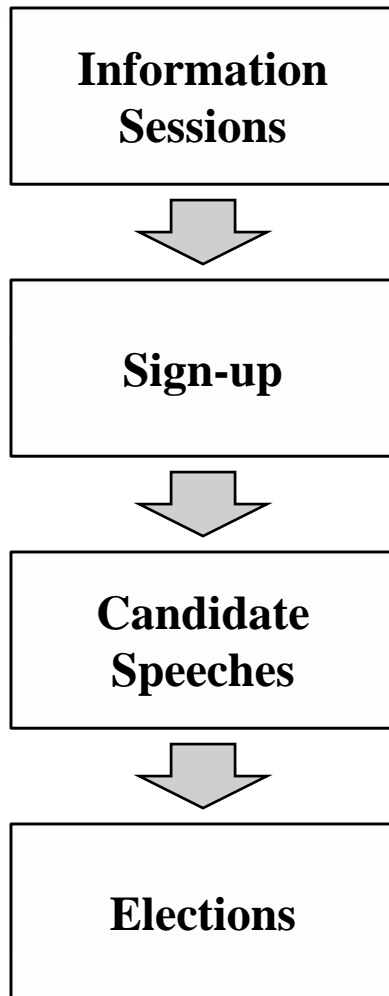
Positions



HBS | STUDENT ASSOCIATION

- President
- Senator
- Ed Rep.
- Admissions Rep.
- Career Rep.
- International Rep.
- Leadership and Values Initiative Rep.
- Tech Rep.
- Section Social Rep.
- SA Social Rep.
- Athletic Rep.
- Treasurer
- Volunteer Coordinator
- Historian
- Harbus Board Member
- Orientation Rep.
- Alumni Rep.
- WSA Rep.

Election Process



- General information sessions run in-section between 9/21-9/23
- Candidate information session on 9/25 at 3PM
- Each candidate must turn in a 1 page position statement to the Academic Services office in Spangler Hall (2nd Floor) .
- Each candidate is allowed 1 minute to present their position statement to the section.
- Elections and run-offs (*if necessary*) will be conducted through an on-line poll.
 - >50% of the vote is required to be declared the winner.
- With the exception of the Social Rep, only 1 candidate can be elected per position.

Key Dates to Remember



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Date	Event	Location
Monday, September 21 st to Wednesday, September 23 rd	Section Information Sessions	Section Classrooms
Friday, September 25 th	Information Session and Q&A	Spangler Auditorium 3PM
Monday, September 28 th	Sign Up Deadline (Online Poll and Position Papers Due by 4PM)	2nd Floor Spangler 4PM
Thursday, October 1 st	Candidate Speeches	Section Classroom after 2 nd class
Thursday, October 1 st	Election Polls Open <i>Candidates notified on 10/4 at 8PM</i>	Online 1:30PM -11:59PM
Monday, October 5 th	Run-Offs (<i>if necessary</i>)	Online 12AM-6PM
Monday, October 5 th	Announcement of Results	Online 9:00 PM

Additional Information



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- Position Papers:
 - Single sheet that will be posted in the back of your classroom.
 - You must have your name, section, & position listed.
 - The rest is up to you!

- With the exception of the Social Rep, only 1 candidate can be elected per position.
 - 2 Social Reps are elected per each section.

Hunter Pierson For Senator

“Hey, that guy has a Type B personality.”



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All Four RC Courses Endorse Hunter:

LEAD: I will ensure every person’s voice in our section is heard.

- Since our section is full of leaders, we need a senator who’s willing to listen. Like Coach K. or Taran Swan, I believe that everyone’s perspective must be taken into account if we are to be effective.
- Unlike Erik Peterson, we should not wait for someone to ask for our opinion. We should seize the initiative and assert our own ideas for strengthening the HBS community.

TOM: My labor utilization when it comes to this role will be a 110%.

- The real work of senator happens outside the weekly meetings. I will set-up electronic systems, one-on-one conversations, and group brainstorming sessions to generate ideas about how our lives should be governed.
- What’s on your mind right now? Grade disclosure? Our weekly schedule? Career services? I will work to put us in the middle of the conversations that matter.

FRC: I understand that trust must be earned and realizable.

- I believe the senator plays a role in shaping the way the larger HBS community views our section. I will speak with confidence and humility, winning the respect of the faculty, administration, and other student groups.

MKT: I’ll communicate our ideas compelling manner.

- My positioning statement: “Section B will be the thought leader among all HBS Sections because we will draw upon our diverse perspectives to speak in a unified voice.”



**Feel free to contact current SA Exec Committee members, EC Officers
or the Elections Committee members for questions or advice!!**

SA Co-Presidents

Co-President – Patrick Chun– pchun@mba2010.hbs.edu

Co-President – Scott Daubin– mdaubin@mba2010.hbs.edu

Elections Committee

SA Senator Raymond Hwang – rhwang@mba2010.hbs.edu

SA Senator Alok Sathaye – asathaye@mba2010.hbs.edu



Section President

- The President acts to create a positive section experience and environment for each and every section member.
- The Section President coordinates the activities of the other section officers.
- The President works closely with other Section Presidents and helps put on class wide events.

What does a President do?

- Makes sure that all section members voices are heard and considered; when necessary, takes 'pulse' of section to understand how widespread ideas/discontent/issues are and mobilizes appropriate action.
- Ensures that no one slips through the cracks (social, personal, educational) and steps up when group psychology has run amok.
- Steps up to address unexpected issues and fill in when officers are unable to perform their duties.
- Organizes Section Olympics in the Spring.
- Exchange info/ideas with other Presidents.

Expected Time Commitment

- Time: 5-20 hours per week (largely dependent on section need and what you want to put in).
- Additional commitment: monthly or bi-monthly meeting with other Section Presidents.

Why be a President?

- You have the privilege and responsibility of leading a section that is undoubtedly the best section ever!
- You will learn a lot about yourself and others in this role.
- Leading ~90 other leaders can be tough, but it's always exhilarating!



What is a Senator?

- The Senator represents the section on the Student Association Senate, and is responsible for representing the section's concerns and needs on a school-wide forum.
- The Senator works with the SA Executive Committee and Senate to work as a liaison between students, faculty, and administration.
- The Senator works for the entire student body to decide and act on issues and initiatives.

What does a Senator do?

- Handles issues of general concern and specific section issues that need Senate attention.
- Act as the primary voice for the section within the School.
- Communicate updates, news, and questions from the Senate back to the Section.
- Serves as a member of standing (and ad-hoc) subcommittees and task forces to deal with issues that directly impact students.
- As part of the Senate, work closely with the Executive Committee as the primary liaison between students, faculty, and administration.
- Listen to, debate, and vote on key issues and initiatives that are relevant to the student body.

Expected Time Commitment

- Attend mandatory weekly Senate sessions.
- Attend Senator day retreat on October 18th.
- Subcommittee leadership involvement (varies).
- Ad-hoc work or projects for SA Senate or SA Executive Committee (varies).

Why be a Senator?

- You are one of the twenty students most knowledgeable about how the school works.
- Get to know Senate leaders from other sections from both the RC and EC class!
- Work with the Executive Committee on new and exciting projects that impact the entire school!



What is an Ed Rep?

- The Ed Rep helps facilitate the educational process in the RC by working with the Section and its faculty to create a rich educational experience in the classroom.
- Interacts with other Ed Reps, section faculty, section leadership, Course Heads, and MBA Program administrators.

What does an Ed Rep do?

- **OBSERVE:** The Ed Rep monitors the classroom dynamics and solicits feedback from section-mates, noticing what can be improved.
- **SHARE INFORMATION:** The Ed Rep serves as an ambassador of the educational process, ensuring a two-way flow of information between the section and its faculty.
- **DEVELOP AND FACILITATE ACCESS TO RESOURCES:** The Ed Rep works with his or her section mates to assess the academic needs of the section and to identify and/or develop resources to address those needs.
- **LISTEN:** Empathy and trust are the cornerstones of a good Ed Rep.

Expected Time Commitment

- Attend weekly Education Committee sessions with other Ed Reps and the Ed Chair
- Organizing review sessions, meetings with faculty members, polls and other feedback from section mates may take several hours per week

Why be an Ed Rep?

- You develop meaningful relationships with all of your faculty members
- You develop relationships with your section mates on an academic/personal level
- You advance learning in the section and are an invaluable resource for your section mates



What is a Social Chair?

- Social Chair is critical to creating and maintaining section bonding and cohesion
- He/she creates the social calendar and plans & executes social events with co-chair or committee
- Social Chair should be an inclusive leader who understands the varied interests of the section

What does a Social Chair do?

- Act as **the** leader of section activities
- Plan social events 2-4 weeks in advance and communicate schedule to section
- Maintain a balance of activities among weekend/weekday, focus on dining/drinking vs. physical activities vs. outings
- Actively solicit feedback from section on frequency and type of events
- Coordinate fall retreats in EC and RC years; support SA Social Rep in Newport & Holidazzle

Expected Time Commitment

- 2-4 hours per week in planning & communication
- Expect to organize 2-3 events per week in RC
- Recommended to form a committee; hold monthly or bi-weekly meetings

Why be a Social Chair?

- Be the social center of your section! Your section-mates will rely on you to create the opportunities for section bonding & camaraderie
- Top officer position for section engagement and interaction
- Develop planning & execution skills while finding all the fun things to do in Boston!



What is an SA Social Rep?

- The SA social rep will serve as a member of the SA Social Committee and assist in coordinating school-wide activities, such as Holidazzle and Newport Ball

What does an SA Social Rep do?

- Serve as a member of the SA Social Committee
- Assist in coordinating school-wide activities, such as Holidazzle, HBS Talent Show and Newport Ball

Expected Time Commitment

- <1 hour each week
- Increased commitments while planning events

Why be an SA Social Rep?

- You get to organize the social calendar for 1,800 of your best friends



What is a Treasurer?

- The Treasurer is responsible for developing and managing the Section budget working with all officers to facilitate the organization and funding of Section-wide events.
- The Treasurer works for the section maintaining responsibility for section funds and providing the checks-and-balances required to ensure that funds are used in a prudent manner.

What does a Treasurer do?

- Develop budget and controls & procedures utilized by section to sponsor events (in conjunction with officers).
- Collect section dues.
- Maintain section checking account.
- Approve and disburse reimbursements.
- Communicate with officers, weekly, about potential section events.
- Work with officers to develop event-specific budgets (as necessary).
- Negotiate group rates with 3rd parties for section events (as appropriate).
- Manage and report on status of budget to section throughout year.

Expected Time Commitment

- Large upfront commitment to develop budget and set controls & procedures unique to each section.
- Disburse reimbursements (~2x per month).
- Produce event budgets (varies).
- Provide updates to section on budget (2-3x / yr).

Why be a Treasurer?

- You get to manage an approx. \$30,000 budget!
- Knowledge of all section events and activities discussed among officers.
- Involvement in decisions relating to all section-wide events sponsored by section.



What is a L&V Rep?

- Plays an important role in keeping Section dynamics positive, respectful and honest
- Identifies and leverages leadership and diversity issues within the Section context
- Cultivates ongoing section dialogue around topics related to ethics in business leadership

What does a LVI Rep do?

- Identifies, listens, and helps resolve section behavior that conflicts with Community Values
- Facilitates ongoing Norms discussions within the section, working closely with Ed Rep
- Works with the Joint Committee on Diversity, the faculty and other section officers to promote understanding and openness around issues of diversity
- Works with L&V reps across sections on Leadership and Values projects (guest speakers, the deans award committee, etc.)
- If necessary, the L&V Rep might be called to serve on conduct review boards, which review serious HBS policy violations

Expected Time Commitment

- 1-2 hours a week depending on projects
- Meetings bi-weekly with L&V Committee (composed of students and faculty advisors)

Why be a LVI Rep?

- To help foster the development of effective leadership qualities within the Section
- To leverage diversity in the most positive and productive way possible
- To contribute to the ongoing development of the Community Values Program at HBS



What is a Career Rep.?

- The Career Rep is the point person in the Section for Career related issues, events and news.

What does a Career Rep. do?

- Develops and reports on the career recruiting opportunities.
- Keeps section informed on career services deadlines and procedures.
- Quarterly meeting with MBA Career Services to get updates on programs and events.
- Organizes section “industry lunches” to learn and discuss various industries of interest within the Section.

Expected Time Commitment

- 1-2 hours a week comprised of collection distribution of career information.
- 1 hour per quarter to meet with Career Services.

Why be a Career Rep.?

- Have the inside track on the most current Career Services info.
- Most importantly, help the Section find the best jobs possible!.

What is a Technology Rep?

- A person who likes to help others.
- A person who likes figuring out how things work.
- A person who does not need to have to have a tech background...you just need to want to help and learn.

What does a Technology Rep do?

- Facilitate the adoption of technology enablers (e.g. SharePoint) within the Section
- Become the expert on how to use the in-classroom technology and be able to assist professors and section mates when they run into trouble.
- Helps your section mates when they have technology related problems.

Expected Time Commitment

- <1 hour a week and monthly meetings with the Tech Committee (reps from the other sections).
- Up to one stress filled minute per class trying to help the professor fix the A/V system while everyone is watching.

Why be a Technology Rep?

- You will easily become the most popular, applauded and indispensable person in your section.



What is an Athletic Rep?

- The Section organizer of athletic events.

What does an Athletic Rep do?

- Coordinates Section intramural athletic activities in sports ranging from squash to football.
- Coordinates the Section Olympics during the 2nd term.
- Collects trophies and cash winnings. Too bad there aren't any.

Expected Time Commitment

- <1 hour per week

Why be an Athletic Rep?

- Lead your Section into dominance of the competitive sports landscape at HBS.



What is a Volunteer Coordinator?

- The Volunteer Coordinator works with the HBS Volunteers Club and is responsible for facilitating and organizing volunteer events for the section, including the section charity auction, the RC Orientation Service Day, and get into classmates to volunteer.
- The Volunteer Coordinator serves as a link between the HBS Volunteers Club and the section

What does a Volunteer Coordinator do?

- Identifies and plans at least 2 section volunteer opportunities per semester
- Organizes the annual section charity auction, with assistance from other section members
- Serves on planning committee for RC Orientation Service Day, a RC class wide community service day during orientation
- Coordinates fall section visit and lunch for high school students in the Summer Search Program
- Shares ideas and best practices with other VCs, and potentially collaborates with them on events
- Optional: submits articles to the Harbus about section volunteer activities

Expected Time Commitment

- Mandatory meetings with Volunteers Club: ~1 hour, 3-4 times/year
- Commitment increases around section volunteer projects (2 per semester) and the Charity Auction (spring): 6-10 hours/week
- Summer Search visit (fall): ~2-3 hours total
- RC Orientation Service Day Planning: varies, minimum monthly planning meeting

Why be a Volunteer Coordinator?

- Help to create a new HBS tradition in RC Orientation Service Day
- Provides a nice way to get to know people in your section, RCs in other sections, and ECs



What is a Section Admissions Rep.?

- The Admissions Rep. interacts and informs prospective students/guests about the HBS Experience.
- The Admissions Rep. works with the Admissions Office to work as a liaison between prospective and current students in hosting class visits and Admissions Lunch Q&A Sessions.

What does an Admissions Rep. do?

- Guide and introduce prospective students to class 2 to 3 times a week.
- Participate in Admit Weekend by answering questions and dining in a scheduled lunch.
- Host a Prospective Students Q&A Lunch Session 4 to 5 times a semester with 4 to 5 other students.
- Volunteer opportunities to help plan and organize Admit Weekends.
- Help prospective students get to know HBS and understand if HBS is the best “fit” for them.

Expected Time Commitment

- 1-2 hours a week.
- When scheduled, required to pick up prospective students at the Admissions Office 15 minutes prior to class.

Why be an Admissions Rep.?

- We all understand how hard the admissions process was while trying to see where we best “fit”. As a representative, you can give back by helping and guiding the Class of 2012.



What is a Section Historian?

- The Historian creates a record of the Section experience by compiling photographs of the section throughout the year.
- Works with the Student Association Office to produce their section page for the annual yearbook.

What does the Historian do?

- Take and/or collect photographs of the Section at Section and school-wide events.
- Compiles the photographs so they are available to the Section.
- Deliver photographs and other information to the Student Association Office as the Yearbook is being put together.
- Access to a camera is required .

Expected Time Commitment

- Depends on how many parties you go to.
- < 1 hour per week to organize files and information.

Why be a Historian?

- You spend two years at HBS, shape how the Section remembers that time for the next 50+ years!



What is a WSA Rep?

- The Section liaison with the Women's Student Association.
- The point person in the Section for WSA related issues, events and news.
- Position open to WSA members only.

What does a WSA Rep do?

- Develop a women's network within the Section by planning section-focused social, career and academic events.
- Represent the Section in discussing women's interests and issues in monthly meetings with other sections WSA reps, WSA's VP of Advocacy, Faculty and Administration.
- Communicate and promote WSA-sponsored events.

Expected Time Commitment

- 1 hour a week.
- Monthly WSA meeting.

Why be a WSA Rep?

- Be the voice of the WSA in your Section
- Take a leadership role in women's related events



What is a International Rep?

- The International Rep. represents and assists international students in the section regarding their educational and other concerns.
- The International Rep liaises with Harvard International Office and communicates important information on issues such as visas, immigration, taxation to the section.

What does a International Rep do?

- Organizes the sections Flag Ceremony.
- Organizes section specific events that promote international awareness.
- Helps International Co-Chairs to organize the school-wide International Festival in November.
- Serves as a member of the International Students Committee.

Expected Time Commitment

- ~1 hour a week.
- Increased time commitments during the International Festival and flag ceremonies.

Why be a International Rep?

- You get to help your section-mates learn more about the diversity and cultures represented in each section.
- You help the international community get adjusted to HBS life.



What is an Orientation Rep?

- The Orientation Rep works as part of a committee to plan orientation social activities for the next year's incoming class.

What does an Orientation Rep do?

- Each member of the orientation committee manages a different event for orientation. Some committee members support orientation through fundraising or communication efforts.
- Some members for the orientation committee work closely with the HBS Administration and/or the SA Leadership.

Expected Time Commitment

- Time commitment is low and variable:
 - 1-3 monthly meetings in the spring
 - Several hours leading up to orientation depending on complexity of event
 - Each event planner must attend their event

Why be an Orientation Rep?

- A chance to plan many of the first HBS social events for incoming RCs.
- Reasonable time commitment.



What is an Alumni Rep.?

- Raise awareness in your section regarding alumni events, services and news

What does the Alumni Rep. do?

- Coordinate Class Gift Campaign in EC year
- Recruit alumni volunteers in EC year
- Benefits:
 - Attend exclusive Alumni Board dinners
 - Receive complimentary membership to HBS Boston Alumni Club
 - Receive the HBS Alumni Bulletin

Expected Time Commitment

- 1 hour per week in EC year

Why be a Alumni Rep.?

- Develop an early relationship with the Alumni Board
- Help transition your Section from students to alumni



What is *The Harbus*?

- The *Harbus* is the HBS student newspaper, which is produced by The Harbus News Corporation, a non-profit organization that also produces books, such as 65 Successful Harvard Business School Application Essays, and other publications
- The Corporation is overseen by a board of directors made up of EC students and its earnings are donated to The Harbus Foundation, which provides grants and consulting services to organizations promoting education, literacy, and journalism in the Boston area

What is a Harbus Rep?

- The Harbus Rep represents the section on The Harbus newspaper team and helps ensure that the content of the paper reflects the interests and opinions of a wide distribution of students at HBS

What does the Harbus Rep do?

- Meet weekly with other RCs and ECs to brainstorm ideas for Harbus articles
- Discuss current events and issues at HBS with other students and help frame the debate in the Harbus
- Write articles and solicit contributions from section-mates
- Interview faculty, students, guests, etc. for articles

Expected Time Commitment

- Attend weekly brainstorming meetings (1 hr)
- Contribute one piece (article, photos, comic strip, opinion, etc.) per week from your section

Why be a Harbus Rep?

- Meet ECs and RCs from other sections
- Influence the school-wide debate on key issues
- Get one-on-one time with faculty members and other influential people on campus